

## Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions that are shown in the plan as being proposed to be taken "not before" a date will be taken within a month of that date, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Michael Bryant in the Democratic Services Team by telephoning (01823) 357628 or 359500.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from [www.adobe.com](http://www.adobe.com)  
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings can be found on the County Council's website at:  
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=134&Year=0>

Weekly version of plan published on 3 September 2018

| FP Refs  | Decision Date/Maker  | Details of the proposed decision   | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision |
|--|--|--|---|--|---|
| <b>FP/18/06/08</b><br>First published:<br>19 June 2018     | Not before 15th Oct 2018 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure | Issue: To approve the appointment of a supplier to deliver the Wiveliscombe Enterprise Centre and Wells Technology Enterprise Centre<br>Decision: To approve the appointment of a supplier |   |  | Nathaniel Lucas, Senior Economic Development Officer<br>Tel: 01823359210          |
| <b>FP/18/07/10</b><br>First published:<br>23 July 2018     | 17 Oct 2018 Cabinet  | Issue: Quarter 1 2018/19 Performance Report<br>Decision: To consider the report  |   |  | Simon Clifford, Customers & Communities Director<br>Tel: 01823359166              |
| <b>FP/17/11/05</b><br>First published:<br>16 November 2017 | 17 Oct 2018 Cabinet  | Issue: Customer Feedback Annual Reports 2017/18<br>Decision: Consider the annual customer feedback report and Ombudsman report for 2017/18   |   |  | Rebecca Martin<br>Tel: 01823 356257   |
| <b>FP/18/05/09</b><br>First published:<br>11 May 2018      | 17 Oct 2018 Cabinet  | Issue: 2019/20 Medium Term Financial Plan - Development and Approach<br>Decision: To consider the report   |   |  | Peter Lewis, Interim Director of Finance  |
| <b>FP/18/07/06</b><br>First published:<br>17 July 2018     | 17 Oct 2018 Cabinet  | Issue: New Primary School in Somerton<br>Decision: Approval to appoint the contractor  |   |  | Carol Bond, Project Manager, Property Programme Team<br>Tel: 01823 355962         |

Weekly version of plan published on 3 September 2018

| FP Refs   | Decision Date/Maker  | Details of the proposed decision  | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision |
|---|--|---|---|--|---|
| <b>FP/18/09/02</b><br>First published:<br>24 September 2018 | 17 Oct 2018 Cabinet  | Issue: Fit For My Future<br>Decision: To consider the report  |   |  | Trudi Grant, Public Health Director<br>Tel: 01823 359015                          |
| <b>FP/18/09/03</b><br>First published:                      | 17 Oct 2018 Cabinet  | Issue: Revenue Budget Monitoring - Month 5<br>Decision: To consider the report  |   |  | Peter Lewis, Interim Director of Finance  |
| <b>FP/18/08/07</b><br>First published:<br>13 August 2018    | 22 Oct 2018 Cabinet Member for Education and Council Transformation, Cabinet Member for Resources and Economic Development | Issue: Revision of Section 106/CIL Pupil Yields in respect of contributions towards additional School Places<br>Decision: That the formula used for calculating education contributions under Section 106 of the Town and County Planning Act 1990, and for the Community Infrastructure Levy (CIL) for school places should be revised |   |  | Elizabeth Smith, Service Manager – Schools Commissioning<br>Tel: 01823 356260     |
| <b>FP/18/08/06</b><br>First published:<br>13 August 2018    | 22 Oct 2018 Cabinet Member for Children and Families   | Issue: Somerset Youth Justice Plan<br>Decision: To approve the Somerset Youth Justice Plan. The Plan sets out how Youth Justice Services will be delivered in Somerset during 2018/19   |   |  | Lise Bird, Strategic Manager - Prevention,  |

Weekly version of plan published on 3 September 2018

| FP Refs   | Decision Date/Maker   | Details of the proposed decision   | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision                    |
|---|---|--|---|--|--|
| <p><b>FP/18/03/06</b><br/>First published:<br/>13 March 2018</p>  | <p>Not before 22nd Oct 2018 Cabinet Member for Economic Development, Planning and Community Infrastructure, Cabinet Member for Corporate and Community Services</p> | <p>Issue: Community Leisure Services Post 2019<br/>Decision: Agree that SCC does not extend or renew the current contract for community leisure provision. Sites will be made available for disposal to the schools were possible.</p>     |   |  | <p>Barry James, Strategic Commissioning Manager – Community Infrastructure<br/>Tel: 01823 356659</p> |
| <p><b>FP/08/06/03</b><br/>First published:<br/>12 June 2018</p>   | <p>Not before 22nd Oct 2018 Cabinet Member for Children and Families</p>  | <p>Issue: Emergency Residential Stepdown Pilot<br/>Decision: To approve an 18 month pilot programme to procure emergency children's residential provision, exploring different models of delivering the service to see what works best</p> |   |  | <p>Louise Palmer, Strategic Commissioner</p>   |
| <p><b>FP/18/07/03</b><br/>First published:<br/>10 July 2018</p>   | <p>22 Oct 2018 Cabinet Member for Economic Development, Planning and Community Infrastructure</p>   | <p>Issue: Somerset Pollinator Action Plan<br/>Decision: Agreement to the objectives set out in the Somerset Pollinator Action Plan and for the plan to become SCC policy</p>   |   |  | <p>Simon Breeze<br/>Tel: 07832 130370</p>  |
| <p><b>FP/18/01/03</b><br/>First published:<br/>5 January 2018</p> | <p>Not before 22nd Oct 2018 Cabinet Member for Children and Families</p>  | <p>Issue: Heathfield School, Taunton - Award of Contract for the Proposed ASD Base<br/>Decision: To seek approval to award the contract for the delivery of the proposed new base</p>  |   | <p>Part exempt</p>   | <p>Carol Bond, Project Manager, Property Programme Team<br/>Tel: 01823 355962</p>                    |

Weekly version of plan published on 3 September 2018

| FP Refs  | Decision Date/Maker  | Details of the proposed decision   | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision        |
|--|--|--|---|--|--|
| <p><b>NON-KEY DECISION</b><br/>First published:<br/>28 December 2017</p> | <p>Not before 22nd Oct 2018<br/>Commercial &amp; Business Services Director</p>  | <p>Issue: Strategy for the Management of the County Farms Estate<br/>Decision: To approve the publication of the strategy for the management of the County Farms Estate in accordance with existing policies, taking into account the recommendations from Scrutiny Committee Policies &amp; Place</p> |   |  | <p>Claire Lovett, Head of Property<br/>Tel: 07977412583</p>                              |
| <p><b>FP/17/09/04</b><br/>First published:<br/>11 September 2017</p>     | <p>Not before 22nd Oct 2018<br/>Director of Finance, Legal and Governance, Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p> | <p>Issue: iAero (Yeovil) Aerospace Centre (2,500 sq m) Acceptance of ERDF Funding<br/>Decision: The acceptance of the offer of ERDF funding (£3.5 million), for the iAero (Yeovi) Aerospace Centre</p>   |   |  | <p>Lynda Madge, Commissioning Manager – Economy &amp; Planning<br/>Tel: 01823 356766</p> |
| <p><b>FP/18/03/04</b><br/>First published:<br/>12 March 2018</p>         | <p>Not before 22nd Oct 2018<br/>Cabinet Member for Highways and Transport</p>  | <p>Issue: Procurement for the construction of traffic signals improvements at the Rowbarton junction in Taunton<br/>Decision: To commence the process to secure a contractor to deliver the scheme to improve the traffic signals at Rowbarton junction in Taunton</p>                                 |   |  | <p>Sunita Mills, Service Commissioning Manager<br/>Tel: 01823 359763</p>                 |

Weekly version of plan published on 3 September 2018

| FP Refs   | Decision Date/Maker   | Details of the proposed decision  | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision |
|---|---|---|---|--|---|
| <p><b>FP/18/06/06</b><br/>First published:<br/>19 June 2018</p>     | <p>22 Oct 2018 Director of Finance, Legal and Governance, ECI Commissioning Director</p>                              | <p>Issue: Approve the decision to proceed with the delivery of iAero (Yeovil) Centre<br/>Decision: Approve the decision to appoint the preferred major works construction contractor and to proceed with the construction of the Centre at the Council's risk</p> |   |  | <p>Julie Wooler, Economic Development &amp; Strategic Tourism Officer</p>         |
| <p><b>FP/18/02/08</b><br/>First published:<br/>13 February 2018</p> | <p>Not before 22nd Oct 2018 Cabinet Member for Highways and Transport</p>   | <p>Issue: Taunton Transport Strategy<br/>Decision: To agree to adopt the joint (with TDBC) Taunton Transport Strategy</p>   |   |  | <p>Lucy Bath<br/>Tel: 01823 359465</p>  |
| <p><b>FP/18/08/03</b><br/>First published:<br/>7 August 2018</p>    | <p>22 Oct 2018 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p>              | <p>Issue: Extension of the Somerset Local Education Partnership for five years<br/>Decision: An agreement is required to a five year extension to the Somerset LEP for the continuation of the services</p>   |   |  | <p>Sue Taylor, Service Manager - Contracts and Performance</p>                    |
| <p><b>FP/18/04/06</b><br/>First published:<br/>30 April 2018</p>    | <p>Not before 22nd Oct 2018 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p> | <p>Issue: Procurement of the HotSW Growth Hub Service<br/>Decision: To undertake the procurement of a Business Support Service (Growth Hub) on behalf of the HotSW LEP</p>  |   |  | <p>Melanie Roberts, Service Manager - Economic Policy<br/>Tel: 01823359209</p>    |

Weekly version of plan published on 3 September 2018

| FP Refs  | Decision Date/Maker                                     | Details of the proposed decision   | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision                                   |
|--|---|--|---|--|---|
| <p><b>FP/18/08/04</b><br/>First published:<br/>7 August 2018</p> | <p>22 Oct 2018 ECI<br/>Commissioning Director</p>       | <p>Issue: Somerset Accelerator Programme<br/>Decision: Approving the deployment of part of Somerset County Council's existing capital programme allocation for Business Growth Fund as a contribution which will leverage externally generated funds for Bruton Enterprise Centre &amp; approving a contribution from SCC's economic development fund as a contingency</p> |   |  | <p>Katriona Lovelock, Economic Development Officer<br/>Tel: 01823 359873</p>  |
| <p><b>FP/18/08/02</b><br/>First published:<br/>7 August 2018</p> | <p>22 Oct 2018 Director of Children's Services</p>      | <p>Issue: Provision of accommodation and support for Unaccompanied Asylum-Seeking Children - Framework Contract Award<br/>Decision: A competitive tending process if being carried out for providers to join a framework for contract for semi-independent accommodation and support</p>   |   |  | <p>Carrie-Ann Hiscock</p>   |
| <p><b>FP/18/08/01</b><br/>First published:<br/>7 August 2018</p> | <p>Not before 22nd Oct 2018 ECI Operations Director</p> | <p>Issue: Award of Concession Contract for the Provision of Cashless Parking Services<br/>Decision: To award a 5 year contract with an option for a further 2 year period to provide a "pay by phone" option for payment of car parking charges at Council locations within Somerset</p>   |   |  | <p>Steve Deakin, Parking Services Manager, Parking Services, Community and Traded Services<br/>Tel: 01823355137</p> |



Weekly version of plan published on 3 September 2018

| FP Refs   | Decision Date/Maker  | Details of the proposed decision  | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision             |
|---|--|---|---|--|---|
| <p><b>FP/18/08/08</b><br/>First published:<br/>22 August 2018</p> | <p>22 Oct 2018 Cabinet,<br/>Cabinet Member for<br/>Economic<br/>Development, Planning<br/>and Community<br/>Infrastructure</p> | <p>Issue: Connecting Devon and Somerset: RDPE funding &amp; RDPE grant funding agreement<br/>Decision: To accept Rural Development Programme for England (RDPE) funding on behalf of the Connecting Devon &amp; Somerset Programme for the deployment of additional broadband infrastructure and sign up to the RDPE grant funding agreement.</p> |   |  | <p>Nathaniel Lucas, Senior Economic Development Officer<br/>Tel: 01823359210</p>              |
| <p><b>FP/18/08/24</b><br/>First published:<br/>28 August 2018</p> | <p>22 Oct 2018 Cabinet Member for Economic Development, Planning and Community Infrastructure</p>                              | <p>Issue: Connecting Devon and Somerset: Decision to accept Rural Development Programme England (RDPE) funding to sign up to the RDPE grant funding agreement<br/>Decision:</p>   |   |  | <p>Nathaniel Lucas, Senior Economic Development Officer<br/>Tel: 01823359210</p>              |
| <p><b>FP/08/07/01</b><br/>First published:<br/>3 July 2018</p>    | <p>5 Nov 2018 Cabinet</p>  | <p>Issue: Libraries Service Redesign 2018 Decision<br/>Decision: To agree the basis of library service provision to different communities around Somerset, following on from and having regard to the public consultation exercise undertaken earlier in the year</p>   |   |  | <p>Oliver Woodhams, Strategic Manager, Community and Traded Services<br/>Tel: 07977400667</p> |

Weekly version of plan published on 3 September 2018

| FP Refs  | Decision Date/Maker  | Details of the proposed decision   | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision |
|--|--|--|---|--|---|
| <b>FP/18/07/02</b><br>First published:<br>3 July 2018  | 7 Nov 2018 Cabinet Member for Children and Families, Economic and Community Infrastructure Commissioning Director, Cabinet Member for Education and Council Transformation | Issue: Creation of New Academies in Somerset<br>Decision: King Arthur's Community School, Blackbrook School, Ruishton C of E Primary School, West Monkton C of E Primary School, Selworthy Special School, Countess Gytha Primary School |   |  | Elizabeth Smith, Service Manager – Schools Commissioning<br>Tel: 01823 356260     |
| <b>FP/18/07/07</b><br>First published:<br>17 July 2018 | 19 Nov 2018 Cabinet  | Issue: Family Support Service Update<br>Decision: Providing an update on the progress of the Family Support Service project, following the Cabinet decision on the 12th February 2018  |   |  | Alison Bell, Consultant in Public Health, Public Health                           |
| <b>FP/18/09/04</b><br>First published:                 | 19 Nov 2018 Cabinet  | Issue: Revenue Budget Monitoring - Month 6<br>Decision: To consider the report   |   |  | Peter Lewis, Interim Director of Finance  |
| <b>FP/18/09/06</b><br>First published:                 | 19 Nov 2018 Cabinet  | Issue: Capital Budget Monitoring - Month 6<br>Decision: To consider the report   |   |  | Peter Lewis, Interim Director of Finance  |

Weekly version of plan published on 3 September 2018

| FP Refs  | Decision Date/Maker | Details of the proposed decision   | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision |
|--|---------------------|--|---|--|---|
| <b>FP/18/09/05</b><br>First published:                     | 19 Nov 2018 Cabinet | Issue: 2018/19 Treasury Management Mid-Year Report<br>Decision: Recommend the proposed Treasury Management Strategy to Council   |   |  | Alan Sanford, Principal Investment Officer<br>Tel: 01823 359585                   |
| <b>FP/08/09/07</b><br>First published:                     | 19 Nov 2018 Cabinet | Issue: Somerset Waste Partnership Draft Business Plan 2019 - 2024<br>Decision: To approve the draft business plan  |   |  | Mickey Green, Managing Director - Somerset Waste Partnership<br>Tel: 01823356897  |
| <b>FP/18/09/01</b><br>First published:<br>3 September 2018 | 12 Nov 2018 Cabinet | Issue: South West Peninsula Framework Contract for Residential Children's Homes<br>Decision: A competitive tendering process is being carried out across the South West Peninsula for residential Children's home providers to join the framework contract commencing from 1 Feb 2019. |   |  | Louise Palmer, Strategic Commissioner   |
| <b>FP/18/07/05</b><br>First published:<br>17 July 2018     | 19 Dec 2018 Cabinet | Issue: Equality Objectives 2019 - 2023 and Equality Commitment<br>Decision: Asking Cabinet to agree a new set of Equality Objectives for 2019 - 2023 and the new Equality Commitment   |   |  | Tom Rutland<br>Tel: 01823 359221  |

Weekly version of plan published on 3 September 2018

| FP Refs                                | Decision Date/Maker | Details of the proposed decision   | Documents and background papers to be available to decision maker | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision |
|--|---------------------|--|---|--|---|
| <b>FP/18/09/08</b><br>First published: | 19 Dec 2018 Cabinet | Issue: Revenue Budget Monitoring - Month 7<br>Decision: To consider the report |   |  | Peter Lewis, Interim Director of Finance  |
| <b>FP/08/09/09</b><br>First published: | 19 Dec 2018 Cabinet | Issue: Capital Budget Monitoring - Month 7<br>Decision: To consider the report |   |  | Peter Lewis, Interim Director of Finance  |